

## PROPOSED CONDITIONS

- 1) A notice shall be prominently displayed at the exit requesting customers to respect the needs of local residents and leave the area quietly.
- 2) The premises will operate a challenge 25 age verification policy in relation to the sale of alcohol. Challenge 25 posters shall be clearly displayed at the entrance to the premises as well as at least one location behind the till.
- 3) All staff (paid or unpaid) shall be trained in respect of the law relating to the sale of alcohol, acceptable forms of ID, Challenge 25 and the procedure on handling and record refusals. Written records to be kept to document that all staff have had training. All staff to receive refresher training on all of these aspects every six months. These training records will be kept on site for a minimum period of 2 years. Training documentation to be made available to Responsible Authorities on request
- 4) A refusal log/book shall be kept at the premises detailing all refused sales of alcohol. The log shall include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by a Responsible Authority. The log is to be signed once a month by the DPS.
- 5) An incident register must be kept to record all incidents of disorder. The Designated Premises Supervisor must sign off each entry. The incident register must remain on the premises at all times and records kept for a minimum of one year and must detail the following;
  - Time and date
  - nature of incident
  - name of staff members involved
  - name of any offender (if known)
  - action taken as a result of the incident
  - CAD reference number where police called.
  - The premise license holder shall ensure that CCTV camera and recorders are installed at the premises and are of a standard acceptable to and approved by the police.

The system shall be maintained in good working order and at all times the premises is open to the public, be fully operational covering both internal and external areas of the premises to which the public have access. A daily CCTV log is to be kept at the premises. All images should be stored for a minimum of 28 days. The CCTV views are not to be obstructed, at least one CCTV camera is to be placed near to the exit in order to capture clear facial images of all patrons leaving the premises

The premise license holder shall ensure that CCTV camera and recorders are installed at the premises and are of a standard acceptable to and approved by the police

A suitable trained staff member will be able to show and provide police or council licensing officers recent data footage with the minimum delay when requested.

- 6) All staff employed at the premises will have UK right to work status checked, once passed that stage they shall be offered employment.